

**SUGAR NOTCH BOROUGH COUNCIL MEETING MINUTES**  
**February 5, 2025**

**CALL TO ORDER/PLEDGE**

The Sugar Notch Borough Council Meeting was called to order at 6:00 pm on Wednesday, February 5, 2025 at 892 Main St., Sugar Notch, PA. by President of Council Joe Rutkoski, followed by the Pledge of Allegiance.

**ROLL CALL**

**PRESENT**

Nik Schultz  
Jim Mullin  
Randy Gyle  
Dominick Panetta  
Erin Frank  
Henry Mleczynski  
Joe Rutkoski

**ALSO PRESENT**

Attorney Logsdon  
Mayor Davis  
Treasurer, Charles Cybuch  
Manager/Secretary Gloria Kijek

**CITIZEN'S REPORT FOR AGENDA ITEMS ONLY**

None at this time.

**CORRESPONDENCES**

Gloria Kijek reported on two correspondences, one from Mario Fiorucci commenting on Parks, grants, and funding to replace lead pipes and one from Rep. Alec Ryncavage regarding what PennDOT would be responsible for on Main St. as far as sidewalks and ADA ramps.

**SECRETARY REPORT**

**Motion 1 – approve January 8, 2025 meeting minutes.**

Motion Erin Frank.

Second Dominick Panetta.

Jim Mullin Abstain. All others in favor. Motion carried.

**TREASURER REPORT**

**Motion 2 – approve treasurer report.**

Motion Henry Mleczynski.

Second Randy Gyle.

Jim Mullin Abstain. All others in favor. Motion carried.

**ENGINEER REPORT**

Bob Moosic from La Bella Engineering reported on the following: 1. Woodland Sewer Project, sent letters to the few residents that will be affected by this project, letting them know engineers will be in their area. This project is ready to bid out. Discussed where ADA ramps need to go on Woodland. Erin asked about cost of this project, Bob said about ½ million for sewer and paving. Randy asked about bore holes. Bob said it is done. 2. The Livic proposed development, he has made engineering comments on the proposed

plan and he emailed to all of Council. 3. Broadhead Park, he is making a preliminary cost estimate for grant and 4. Main St. Streetscape (sidewalks), he asked Council where on Main St, did they want to start sidewalks, using the \$100,000 received in grant funds, will do about 1000 feet of sidewalks. He said we can rip out some bad existing sidewalks and replace or put sidewalks where there are none. Council discussed and felt starting sidewalks where there is no driveways is best at this time so a PennDOT permit wouldn't be needed. Bob Moosic asked Council to put location on a PDF using google maps and send to him. He needs to know exactly. Henry said he will get it to Bob. Bob said the faster I get this info. the faster he get started on it. Erin asked about the Brook St. paving? Bob Moosic said he has to be bid out Brook St. separate because it is separate funding. Jim said we are just milling and filling Brook.

### **POLICE REPORT**

Chief Horst passed out his monthly report and also reported that Dennis McKeown has to do a First Aid recertification and then he will be back on the schedule, one of the computers in one of the police vehicles isn't working, after next year all police computers will not work because they are not compatible with Windows 11 and only one person is left on the delinquent garbage sticker fee list.

### **CODE ENFORCEMENT REPORT**

Henry Mleczynski reviewed his monthly report with Council and included that Sonny is filing 6 citations.

### **SOLICITOR REPORT**

Attorney Logsdon reported on the following: 1. Penn DOT MTF grant update, final rankings have been approved and April Hannon wants to get together with him and engineer on a TEAMS meeting Friday. 2. Food Truck Ordinance, Council discussed the draft ordinance thoroughly to be sure it addressed any issues as well as being fair to anyone having a food truck. 3. Skill Games, Attorney Logsdon updated Council on what is happening around the state because of some of the locations of these skill games and asked Council to perhaps consider, in the future, some regulation on skill games in the Borough. 4. Community Development Funds, he spoke with Mark Hearst regarding the Boroughs next round of funding which would be in 2-3 years, and what you can spend the funds on. Currently Sugar Notch is still in too high of income for paving projects using these funds.

### **Motion 3 – to table the Food Truck Ordinance.**

Motion Erin Frank

Second Henry Mleczynski.

All in favor. Motion carried.

### **COUNCIL REPORT**

Dominick Panetta reported on the following: he went to the County Act 13 Committee meeting which he attended with Gloria Kijek and they requested Act 13 funding for the Broadhead Park project. The Committee requested a motion by Council to state specifically that Council wants to apply for the Act 13 funds for Broadhead Park, even though a previous motion states that we are pursuing funds for this park, and will be sending out the garbage fee postcards if anyone would like to add anything to the postcard let him know by next Tuesday, he is taking to the printers then.

**Motion 4 – to apply for the Luzerne County Act 13 funds to be used toward the Broadhead Park project.**

Motion Jim Mullin.

Second Henry Mleczynski.

All in favor. Motion carried.

Erin Frank suggested having the garbage fee be in a one-time amount for the 3-year contract, rather than increasing the fee yearly.

Henry Mleczynski reported on the following: Mericle would like the quotes on the police body cameras to see if they can help fund, Chief Horst will get them to Henry. He would like to schedule a Budget Committee Meeting in March, suggested tearing down a house that is currently coming up for depository sale.

Nik Schultz reported that he, along with Jr. Council Alex, are in the process of updating the website. Henry asked he if he knows anyone that can get our domain name back to us?

Jim Mullin suggested sending a letter to Mike Carroll, PA Secretary of Transportation, asking him to find out when PennDot is paving Main St. Gloria said she will prepare a letter and get it out. Also, he would like to appoint Gloria Kijek as Planning Secretary.

Randy Gyle reported road salt will be reordered for next season.

**Motion 5 – to appoint Gloria Kijek as the Secretary of the Sugar Notch Planning Committee at a rate to be determined.**

Motion Jim Mullin.

Second Henry Mleczynski.

All in favor. Motion carried.

**CITIZEN'S REPORT**

Craig Windt – addressed Council about the property he owns at 536-538 Main St. He knows it has a lot of work to be done and is in bad shape. In past after pulling permits, he has done little to no work then permit would expire. He would like to pull another 6-

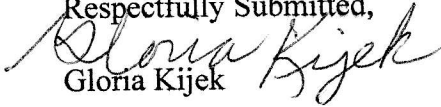
month permit and said he can have porches done in 6 months. Council said to issue the permit but they must see him progressing with the work. The property is an eyesore.

Maureen Lukachinsky, 833 Woodland – complaining again about noise coming from General Dynamics. Attorney Logsdon said Council is discussing options at the Executive Session.

**ADJOURNMENT**

Council adjourned into Executive Session to discuss litigation/personnel at 8:00 p.m.

Respectfully Submitted,

  
Gloria Kijek