

## **SUGAR NOTCH BOROUGH COUNCIL MEETING MINUTES**

**November 6, 2024**

### **CALL TO ORDER/PLEDGE**

The Sugar Notch Borough Council Meeting was called to order at 6:00 pm on Wednesday, November 6, 2024 at 892 Main St., Sugar Notch, PA. by President of Council Joe Rutkoski, followed by the Pledge of Allegiance.

### **ROLL CALL**

#### **PRESENT**

Nik Schultz  
Randy Gyle  
Dominick Panetta  
Henry Mleczynski  
Joe Rutkoski

#### **EXCUSED**

Erin Frank  
Jim Mullin

#### **ALSO PRESENT**

Mayor Davis  
Treasurer, Charles Cybuch  
Attorney Logsdon  
Manager/Secretary, Gloria Kijek

### **CITIZEN'S REPORT FOR AGENDA ITEMS ONLY**

Maureen Lukachensky, complained about the noise coming from General Dynamics in Hanover Township. Randy said we meet with Hanover Township and their Code Officer regarding this in the past and Attorney sent a letter. Henry suggested a private cause of action. Attorney Logsdon said he will look at Hanover Townships Code and reach out to them if no resolve we can pursue, or the residents can, take to court and file a lawsuit. Ralph , asked about the mine shaft, showed Dominick a map, Dominick said he talked to the Bureau of Mines and they said they were waiting to hear from Ralph. Jim Tomaine, WVSA – explained to Council about the work WVSA will be doing on the San Souci Highway. Sugar Notch Planning Committee and then Council has to approve and sign off on the Act 537 that the WVSA submitted for this project. Council said put this on next meeting agenda.

### **CORRESPONDENCES**

Gloria Kijek read letters from the following: 1. Bradley Lester offering a bid on the Borough lot located at southwest corner of Ray and Chestnut St., Council is not interested in selling due to using this lot for future park renovations, 2. WVSA asking if the Borough wanted to change anything on the sewer bills, Council said no changes and 3. a letter from Erin Frank resigning from Council.

### **SECRETARY REPORT**

**Motion 1 – approve October 2, 2024 meeting minutes.**

Motion Henry Mleczynski.

Second Randy Gyle.

All in favor. Motion carried.

### **TREASURER REPORT**

**No report.**

### **ENGINEER REPORT**

AJ from La Bella reviewed his report with Council which included an update on the following projects: 1. Broadhead Sewer Extension project is complete asked to release the performance bond and final payment to Leiphart Construction, 2. one of his staff talked to April Hannon at PennDot about MTF grant and she said Sugar Notch just has 2 items to complete, Attorney Logsdon explained how many problems there have been with the online survey but now its complete so we can continue with project, Joe asked AJ if they know how much length of sewer is needed for Woodland, AJ will check on this, 3. Dominick, Nik and AJ will walk Hollywood next Friday to review the future sewer project and 4. Dominick asked about replacing a drain at corner of Broadhead, AJ will look it on Friday.

**Motion 2 – approve releasing the performance bond and final payment to Leiphart Construction for Broadhead Sewer project.**

Motion Joe Rutkoski.

Second Dominick Panetta.

All in favor. Motion carried.

**CODE ENFORCEMENT REPORT**

Henry Mleczynski reported on the permits submitted and discussed with Council Code/Zoning issues still existing at 670 Main.

Bids for DPW pole barn building were opened. This was the second time it was bid out. There was one bid received from Fisher Brothers.

**Motion 3 – award the bid for the pole barn at DPW building to Fisher Brothers at a cost of \$92,463.**

Motion Joe Rutkoski.

Second Randy Gyle.

All in favor. Motion carried.

Council discussed grating the area where the pole barn is going to be located.

**Motion 4 – approve having Leiphart Construction grate the area where the pole barn is going at a cost of \$5,000.**

Motion Randy Gyle.

Second Henry Mleczynski.

All in favor. Motion carried.

**SOLICITOR REPORT**

Attorney Logsdon reported on the following: 1. Reviewed the Encampment Ordinance it will only be enforced on public property and police can enforce, 2. Will advertise all Ordinances to vote on at next meeting, except Business License Ordinance that will be tabled until further discussion, 3. Discussed how to determine what is residential and

commercial for the garbage ordinance amendment, Dominick said if someone goes from a double block to a single home they should go to the post office to change address and contact WVSA to clarify this, and 4. Budget needs to be advertised for public inspection asked Charles will it be ready to pass at Dec. 18 meeting,

### **COUNCIL REPORT**

Council discussed reducing Council from 7 to 5 members.

Joe Rutkoski appointed Jim Mullin as Council Vice President.

Randy Gyle had nothing to report at this time.

Dominick Panetta reported on the following: 1. Asked Council what they want to have put on the sign that will go at beginning and end of town about having a permit to do work in Sugar Notch, 2. will send out 2 garbage bills to properties that had a double to single home until proof from WVSA is provided, 3. DPW needs to adjust tank, 4. Borough needs to hire someone to put Quikbooks in requested this put on next mtg. agenda, 5. He is getting new LED's for Council room, and 6. Council needs to determine 2025 garbage fees at next mtg.

Henry Mleczynski reported he sent letter to Stanley Paving regarding his fees and penalties.

Nik Schultz had nothing to report at this time.

Joe Rutkoski had nothing to report at this time.

Mayor Davis had nothing to report at this time.

### **CITIZEN'S REPORT**

Matt Lukachinsky commented reducing Council from 7 to 5 may have trouble with a quorum.

Victor Vega commented he is interested in taking Erin Franks place on Council. Henry asked if he can be constable and serve on Council? Vic said he checked on it and he can.

Council adjourned into Executive Session to discuss litigation/personnel at 8:00 p.m.

Respectfully Submitted,

Gloria Kijek

