

SUGAR NOTCH BOROUGH COUNCIL MEETING MINUTES

September 4, 2024

CALL TO ORDER/PLEDGE

The Sugar Notch Borough Council Meeting was called to order at 6:00 pm on Wednesday, September 4, 2024 at 892 Main St., Sugar Notch, PA. by President of Council Joe Rutkoski, followed by the Pledge of Allegiance.

ROLL CALL

PRESENT

Nik Schultz
Jim Mullin
Randy Gyle
Dominick Panetta
Henry Mleczynski
Joe Rutkoski

EXCUSED

Erin Frank

ALSO PRESENT

Mayor Davis
Treasurer, Charles Cybuch
Attorney Logsdon
Manager/Secretary, Gloria Kijek

CITIZEN'S REPORT FOR AGENDA ITEMS ONLY

John Liephart asked when he will be getting paid for the work he has done on Broadhead.

CORRESPONDENCES

Gloria Kijek read letter from Amanda Klemer for bid on the Borough property located at 755 Rear Main St. in the amount of \$3,000 and a letter from Brian Horst for a bid on the Borough's 2012 Chevy, Caprice in an amount of \$4,000.

SECRETARY REPORT

Motion 1 – approve August 7, 2024 meeting minutes.

Motion Henry Mleczynski.

Second Randy Gyle.

All in favor. Motion carried.

Motion 2 – approve August 21, 2024 meeting minutes.

Motion Randy Gyle.

Second Henry Mleczynski.

All in favor. Motion carried.

TREASURER REPORT

Motion 3 – approve August 2024 treasurer report.

Henry asked about the LaBella invoice, he said 10 hours for LIVIC regarding proposed development seems like a lot. Charles said he will check to see if this is correct and get a breakdown of bill. Henry asked about the payment to the woman that did the website and he hopes we are not still paying her. Charles said it was discussed back and forth thru attorney's office and he finally said just pay it. Henry said he transferred the domain and paid for it last year so she may owe us money back. Council asked Sean to check on this. Motion Randy Gyle. Second Jim Mullin.

All in favor. Motion carried.

Motion 4 – accept the bid offer of \$3,000 from Amanda Klemer for the Borough property located at Rear 755 Main Street, contingent on a title search.

Motion Joe Rutkoski.

Second Henry Mleczynski.

All in favor. Motion carried.

Motion 5 – accept the bid offer of \$4,000 from Brian Horst for the 2012 Chevrolet, Caprice police vehicle, as is, and if he decides to sell the vehicle in the future, the equipment inside will come back to Sugar Notch Borough.

Motion Jim Mullin.

Second Joe Rutkoski.

All in favor. Motion carried.

ENGINEER REPORT

Bob Moosic from La Bella reviewed his report with Council which included an update on the following projects: Broadhead Sewer Extension project – he has done his final inspection and everything has passed, Contractor John Liephart said Stanley Paving has been subcontracted out to do the paving on this project. Annual MS4 Report – he is working with Gloria on this to get it submitted before the deadline. Evergreen – he has met with the owner and explained to him that the water is coming over his pipe and he explained to owner what has to be done. Randy said he disagrees and that the water can't go thru the pipe because the pipe is collapsed. Jim said the owner asked if the Borough can fix this for him and he told the owner absolutely not. Next Bob reported on an inlet on bottom of Hill St. it needs work, the water goes all over the road instead of into the inlet. He asked John Liephart for a quote and he said \$4,000. Dominick commented that this has been above grade for years and if there is a way to add this work into the project so it can be paid with the grant money? Brook St. – he reported that all telephonic quotes on paving Brook St. came in over the threshold and suggested waiting to bid out paving Brook until when Woodland was done to save money on mobilization. Jim said we did get a low quote from Stell to pave Brook St. Bob Moosic expressed concerns about Stell's quote and he feels that Brook St. would be fine for the winter and February is the best time to bid out a paving project. Joe said Stell has always done good work for the Borough. Bob Moosic said Stell does good work he has no problem with Stell just how they wrote up the quote on how they would pave Brook. Woodland – he will do a walk thru on Saturday.

CODE ENFORCEMENT REPORT

Henry Mleczynski reported on the following: 556 Mott St. is currently on an upset sale and if it doesn't sell it will go to a free and clear sale and 536-538 Main St. the owner is going to try to sell. Randy asked why Thunder Alley got a permit. Henry said they are making it into a single-family dwelling.

POLICE CHIEF REPORT

Chief Horst reported on the following: 6 trucks received citations for driving thru town, 6 additional citations on various violations were written, 20 tickets were issued for folks not moving vehicles for street cleaner, Dennis will be going to 15 hours a week and John comes in overnight when he is scheduled.

SOLICITOR REPORT

Attorney Logsdon reported on the following: 1. Requested an Executive Session for personnel at end of meeting, 2. Opioid Settlement – a lot of Boroughs have not spent their funds Chief Horst asked if it can be used for AEDs for all the police cruisers, Dominick said let's use the funds to get things for the police dept. Joe suggested getting a DARE car with the money. Randy asked if there is a list of things that we can buy with the Opioid funds? Sean said he is hoping they will loosen up what you can do with this money in the future, 3. Truck Bids – there was 27 bids on Municibid for the dump truck \$6,600 is the highest, Council felt that it is worth more, Sean will relist and put a minimum bid requirement on it of \$7,500, 4. Pole Building at DPW needs to be bid out and we can open them at October meeting, 5. Paving Ordinance – it is ready to advertise, 6. Food Truck Ordinance – reviewed with Council will make changes and have ready to vote to advertise at Oct. meeting, and 7. Penn Dot MTF grant – he spoke with April Hannon about the grant paperwork for Woodland, Joe said we would like to start sewer work on Woodland next month and do we need to notify the utility companies before we start work.

Motion 6 – to reject the \$6,600 bid on the 2012 dump truck.

Motion Dominick Panetta.
Second Henry Mleczynski.
All in favor. Motion carried.

Motion 7 – to relist the 2012 dump truck on Municibid at a reserve of \$7,500.

Motion Randy Gyle.
Second Dominick Panetta.
All in favor. Motion carried.

Motion 8 – to sell the chipper to George Kleppinger for \$950.

Motion Joe Rutkoski.
Second Dominick Panetta.
Abstain Randy Gyle
5 - yes, 1 - abstain. Motion carried.

Motion 9 – to advertise to bid out the DPW pole barn building with the bid opening at next meeting October 1.

Motion Randy Gyle.
Second Henry Mleczynski

Dominick asked where will the DPW building be going and how are we getting heat and electric to it? Randy said next to the salt shed and trenching the electric and no heat. Council discussed whether or not to put heat in the pole barn.

Motion 10 – to advertise the Paving Ordinance.

Motion Joe Rutkoski.

Second Randy Gyle.

All in favor. Motion carried.

COUNCIL REPORT

.Dominick Panetta reported on the following: Asked John Liephart when the Mine Subside Company was going to fix a hole, he said no clue, Dominick will contact mining about the hole, he met with Fisher Brothers to get a quote for a pole building behind Borough building and they will email Gloria a quote to use for the grant, Dominick expressed waiting to apply for the pole building until next time and just apply for the Xmas lights and sign at Borough building this time, he asked what street are with paving with COG this year? Jim said probably none this year. Randy said let's see where the paving equipment is at, Henry asked Attorney Logsdon to look at COG bylaws to see what it says about how often Sugar Notch can get paved thru the COG, and expressed concern about the flow of information from Council to Manager, he said all information should go thru manager.

Henry Mleczynski told John Liephart that Stanley Paving, his subcontractor, cannot get paid until Stanley pays his violations.

Nik Schultz suggested setting dates for engineer on projects and holding him to that timeframe.

Jim Mullin had nothing to report at this time.

Randy Gyle said that he feels we do not need the Borough Engineer at every meeting.

Joe Rutkoski had nothing to report at this time.

Mayor Davis had nothing to report at this time.

Charles Cybuch asked Council about paying back the Sewer Account the money that was borrowed for Police Account. He can transfer from PLGIT account to Sewer account and John Liephart needs to be paid \$176,000 for Broadhead project, he will bill us the rest when job is complete, we can take this from Sewer account to pay him until we get the grant funds. Council discussed and said hold off on paying sewer account back from police account and take the funds from sewer account to pay John Liephart.

CITIZEN'S REPORT

Resident from Woodland reported that cars are going thru the stop sign and driving fast, and there are a lot of quads. Asked Council to put in speed bumps on Woodland to slow folks down.

Motion 11 – to adjourn into an Executive Session to discuss personnel at 8:30 p.m.

Motion Jim Mullin.

Second Randy Gyle.

All in favor. Motion carried.

Respectfully Submitted,

Gloria Kijek

