

SUGAR NOTCH BOROUGH COUNCIL MEETING MINUTES

August 7, 2024

CALL TO ORDER/PLEDGE

The Sugar Notch Borough Council Meeting was called to order at 6:00 pm on Wednesday, August 7, 2024 at 892 Main St., Sugar Notch, PA. by President of Council Joe Rutkoski, followed by the Pledge of Allegiance.

ROLL CALL

PRESENT

Nik Schultz

Jim Mullin

Randy Gyle

Dominick Panetta

Erin Frank

Henry Mleczynski

Joe Rutkoski

EXCUSED

ALSO PRESENT

Mayor Davis

Treasurer, Charles Cybuch

Attorney Logsdon

Manager/Secretary, Gloria Kijek

CITIZEN'S REPORT FOR AGENDA ITEMS ONLY

None at this time.

CORRESPONDENCES

Resignation letter from Trevor Ahouse from his position on the Zoning Hearing Board.

Motion 1 – accept Trevor Ahouse's resignation from the Zoning Hearing Board.

Motion Jim Mullin.

Second Henry Mleczynski.

Abstain Erin Frank.

Motion carried.

SECRETARY REPORT

Motion 2 – approve June 5, 2024 meeting minutes.

Motion Dominick Panetta.

Second Randy Gyle.

Abstain Erin Frank.

Motion carried.

TREASURER REPORT

Motion 3 – approve July 2024 treasurer report.

Motion Dominick Panetta.

Second Randy Gyle.

All in favor. Motion carried.

ENGINEER REPORT

Bob Moosic from La Bella reviewed his report with Council which included an update on the following projects: Broadhead Sewer Extension project – almost done, tested all pipes all good. Woodland Road project – field work done just need to complete map, Jim Mullin asked how long before map complete? Bob said another week then Council can do a walk thru. Nothing new to report from JVI on the proposed development. Main Street Park information needed for the GTRP grant was submitted to Borough Manager. Main St. Streetscape information needed for the DCED MTF grant was submitted to Borough Manager.

CODE ENFORCEMENT REPORT

Henry Mleczynski will have his report at the Work Session meeting.

SOLICITOR REPORT

Attorney Logsdon reported on the following: 1. He reviewed deeds on fire company land and can move forward if and when JVI considers this area for a road for proposed development, 2. Impact Fee Schedule will have ready to vote on at next meeting, 3. Discussed church on Mott Street doing food drives and it is causing traffic issues. Sean will talk to Sonny from S&K Inspections, the alternate zoning/code officer, to see how he wants to approach this, 4. He has put the chipper and dump truck on Municibid, he did put that Council has the right to refuse any bid, Randy asked Council if they want to try to sell the police car with all the police items on it first, Council said yes, 5. Discussed 669-670 Main St. zoning violations, Council said give them 1 month to fix curb and sidewalk and if not done it will go to court. 6. Council will need to vote on a replacement for the Zoning Hearing Board and approve the Resolution for MTF grant, 7. Went over a draft of a Food Truck Ordinance, and 8. Discussed anonymous Right to Know requests.

Motion 4 – appoint Brian Gildea to the fill the Zoning Hearing Board vacancy, as a result of the resignation of Trevor Ahouse for the remainder of his term.

Motion Joe Rutkoski.

Second Nik Schultz.

Abstain Erin Frank.

Motion carried.

Motion 5 – approve the DCED MTF grant resolution in the amount of \$2,964,840. for the Main St. Streetscape project.

Motion Henry Mleczynski.

Second Joe Rutkoski.

All in favor. Motion carried.

COUNCIL REPORT

Council discussed what they would like to apply for when the LSA grant comes out in Sept.

Ideas for LSA discussed were, Randy suggested an extension on salt shed or another vehicle. Erin said she would like to see one of those signs in town that shows how fast you're going and slows people down. Randy said the Police Chief can apply for one thru the COP grant. Nik Schult suggested security cameras around town. Dominick suggested building for behind the Borough building to extend the building.

Motion 6 – approve applying for funds for a sign for the front of the Borough building as a project for the LSA grant.

Motion Joe Rutkoski.

Second Randy Gyle.

Roll Call

Nik Schultz	yes
Jim Mullin	yes
Randy Gyle	yes
Dominick Panetta	no
Erin Frank	yes
Henry Mleczynski	yes
Joe Rutkoski	yes

1 no, 6 yes. Motion carried.

Dominick Panetta reported on the following: talked about bidding out the storage buildings, Randy said he will prepare the storage building bid specs for next meeting and Council can then vote to advertise, applying for new Christmas lights/decoration for a LSA grant option, he is going to meet with Mascaro and discuss a lot of the problems residents have been having with them, and he is going to go to the courthouse to get a map and a deed for the Broadhead Park.

Erin Frank reported to Council on the Park Pop Up on Sept. 29 at 1 p.m. She explained this was part of the process needed for the recreation grant and the Park Consultant would be at the event to answer all Councils questions. Hopefully all Council can be there.

Henry Mleczynski had nothing to report at this time.

Nik Schultz reported 3 people came door to door soliciting asked Council what can be done. Attorney Logsdon said to call 911.

Jim Mullin had nothing to report at this time.

Randy Gyle reported that the DPW guys have been giving out the info. flyer about yard waste.

Joe Rutkoski had nothing to report at this time.

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Motion 7 – to continue this meeting until Sept. 21, 2024.

Motion Jim Mullin.

Second Joe Rutkoski.

All in favor. Motion carried.

CITIZEN'S REPORT

None at this time.

Motion 8 – to adjourn at 8:20 p.m.

Motion Jim Mullin.

Second Henry Mleczynski.

All in favor. Motion carried.

Respectfully Submitted,

Gloria Kijek

