

SUGAR NOTCH BOROUGH COUNCIL MEETING MINUTES

July 17, 2024

CALL TO ORDER/PLEDGE

The Sugar Notch Borough Council Meeting was called to order at 6:00 pm on Wednesday, July 17, 2024 at 892 Main St., Sugar Notch, PA. by President of Council Joe Rutkoski, followed by the Pledge of Allegiance.

ROLL CALL

PRESENT

Nik Schultz
Jim Mullin
Randy Gyle
Dominick Panetta
Henry Mleczyński
Joe Rutkoski

EXCUSED

Erin Frank

ALSO PRESENT

Mayor Davis
Treasurer, Charles Cybuch
Manager/Secretary, Gloria Kijek
Attorney Logsdon

CITIZEN'S REPORT FOR AGENDA ITEMS ONLY

None at this time.

CORRESPONDENCES

None at this time.

SECRETARY REPORT

Motion 1 – approve June 5, 2024 meeting minutes.

Motion Randy Gyle.

Second Jim Mullin.

All in favor. Motion carried.

Motion 2 – approve June 19, 2024 meeting minutes, with one correction of Jagodzinski's did not agree to fix curb and sidewalk. And, although not mentioned in last month's minutes, so cannot be a correction, noted that Nik Schutlz's wife and son helped with the landscaping around the building.

Motion Henry Mleczyński.

Second Randy Gyle.

All in favor. Motion carried.

TREASURER REPORT

Motion 3 – approve June 2024 treasurer report.

Motion Randy Gyle.

Second Henry Mleczyński.

All in favor. Motion carried.

ENGINEER REPORT

Bob Moosic from La Bella reviewed his report with Council which included an update on the following projects: Broadhead Sewer Extension project, contractors are moving along

majority of sewer pipes have been installed, Brook St. Storm Sewer project, waiting on as-built information regarding pipe installation, and Woodland Road project, majority of field survey has been completed. Also reported had a meeting with JVI regarding proposed new development and they said they have scaled back the project because they didn't realize how large of a basin would be needed and he has gotten nothing in writing regarding how the roads would go. Henry Mleczynski asked Council if they would consider taking over one of the roads? Option of where to put road was discussed including possibly the Fire Dept. land that was leased from the Borough for \$1 for 100 years. Council agreed to consider taking over one road. Randy Gyle said they will have to submit something in writing first. Bob Moosic said they may not want to put anything in writing until talking to Council. Next Henry Mleczynski went over a list of questions that JVI sent to the Zoning Officer to answer. Joe Rutkoski suggested inviting JVI to the September Work Session. Attorney Logsdon said there is a Planning Meeting scheduled for this month. Dominick suggested having the Planning Committee get additional information on roads and the development and moving forward have the Planning Committee handle all information so they can then report to Council.

CODE ENFORCEMENT REPORT

Henry Mleczynski went over his monthly report with Council. He reported that Cecil Toole's property needs to be condemned and asked Council if they want to cut grass at the property across from playground and then bill the owners. He also reported on the church on Mott St. having food give aways, putting out too much garbage and keeping the area around church a mess. It is zoned a R1 district and it is causing traffic issues during the food giveaways. Attorney Logsdon commented this is not a use for a church. A church is a place of worship. Council suggested letting Sonny look into all this and take care of it since Henry lives on this street.

POLICE CHIEF REPORT

Chief reported on the following: 3 officers resigned last month and Earl resigned this month, introduced Gilbert from White Haven who is doing a great job and is showing him some police grants to apply for police equipment, he cannot access current tapes on security camera it needs to be hardwired he can get a cord and fix it, \$1,043 received in district fines, 12 trucks have been cited, the 2022 Explorer is in shop again, and introduced a new officer to hire named Dennis McCue. He also sent Earl a certified letter requesting him to return all of the \$1,500 in Borough property he has. He will be sending a letter to the other officers that resigned also. Joe Rutkoski suggested selling one of the Borough guns to the new officer McCue. Chief will find out what the gun is worth.

Motion 4 – to approve the hiring of Dennis McKeown as a Sugar Notch Police Officer.

Motion Dominck Panetta.

Second Henry Mleczynski.

All in favor. Motion carried.

Motion 5 – to approve selling one of the Borough guns to Officer Dennis McKeown.

Motion Jim Mullin.

Second Dominick Panetta.

All in favor. Motion carried.

SOLICITOR REPORT

Attorney Logsdon reported on the following: 1. The Resolution amending the Yard Waste Ordinance is ready to approve, 2. He reached out to the engineer for the Brook St. bids and the engineer needs the project information in order to prepare bid for next meeting, Jim said we are milling and paving, Dominick said they are probably looking for the length, 3. John Liephart wants to know if he can store his equipment permanently where they have it parked, Dominick said that is Fritz's property they would have to ask him, and if his son buys the property then he has to come to zoning to ask permission to use for storage, 4. He will look into what Borough can do about the vehicle warranty on the 2022 Ford. It has been in shop many times and it is all dried out in bottom, it is a mess, 5. He needs photos and descriptions of the items that Council wants to sell on MunicBid then he will post them, Randy Gyle said he will get him pics of the dump truck and chipper and would like the police car advertised with markings first to see if another police dept. is interested. Attorney Logsdon also suggested to put in ad that buyer must pick up within 30 days.

Motion 6 – to approve the amendment to the Yard Waste Ordinance.

Motion Randy Gyle.

Second Jim Mullin.

All in favor. Motion carried.

COUNCIL REPORT

Dominick Panetta reported on the following: asked Randy to have the DPW take out stumps at Borough building, Council discussed the stump removal, next he expressed concerned about getting Woodland done this year, the PennDOT grant will expire. Henry Mleczynski said we can ask for an extension. Dominick said April Hannon got the \$60,000 Borough match waived we don't want to take the risk. Joe Rutkoski said the engineer selection on project was rejected and April has not been getting back to him or Erin. Asked Attorney Logsdon to get involved and try to get in touch with April. Jim Mullin reminded Council sewers must be done first before paving on Woodland. Next Dominick asked Council if they want the Police Chief to have a key to the camera room, Randy Gyle said no we can let him in the room as needed. Also asked if the ladies from the Centennial Committee can put a real Christmas Tree in front of Borough building, Council said it is okay, Eight people still have not paid the garbage sticker fee, will throw out the water cooler, asked about tax appeal on church and if we are bidding out the storage buildings. Attorney Logsdon said the tax appeal will be discussed in Executive

and he has referred with a consultant on whether or not the storage buildings have to be bid out.

Henry Mleczynski had nothing to report at this time.

Nik Schultz reported he will need 3-5 more yards of mulch to finish the landscaping at the building.

Jim Mullin reported that the COG will be asking an increase of \$500 for membership next year and wanted to know how many fuel cards we needed. Council said zero.

Randy Gyle reported on the cost of a new lawn mower. Council discussed.

Motion 7– to approve the purchase of a new lawn mower with a limit of \$4,000 for the cost.

Motion Jim Mullin.

Second Joe Rutkoski.

All in favor. Motion carried.

Joe Rutkoski had nothing to report at this time.

Mayor Davis thanked everyone for the flowers and all their support and thoughts during his loss, it meant a lot to him.

CITIZEN'S REPORT

None at this time.

Motion 8 – to adjourn into Executive Session to discuss contracts and personnel at 8:30 p.m.

Motion Jim Mullin.

Second Henry Mleczynski.

All in favor. Motion carried.

Respectfully Submitted,

Gloria Kijek

