

## **SUGAR NOTCH BOROUGH COUNCIL MEETING MINUTES**

**May 1, 2024**

### **CALL TO ORDER/PLEDGE**

The Sugar Notch Borough Council Meeting was called to order at 6:00 pm on Wednesday, May 1, 2024 at 892 Main St., Sugar Notch, PA. by President of Council Joe Rutkoski, followed by the Pledge of Allegiance.

### **ROLL CALL**

#### **PRESENT**

Nik Schultz  
Jim Mullin  
Randy Gyle  
Dominick Panetta  
Erin Frank  
Henry Mleczynski  
Joe Rutkoski

#### **ABSENT**

Attorney Logsdon

#### **ALSO PRESENT**

Mayor Bill Bavis  
Treasurer, Charles Cybuch  
Manager/Secretary, Gloria Kijek

### **CITIZEN'S REPORT**

None at this time.

### **CORRESPONDENCES**

None at this time.

### **SECRETARY REPORT**

#### **Motion 1 – approve April 3, 2024 meeting minutes.**

Motion Erin Frank.

Second Randy Gyle.

All in favor. Motion carried.

#### **Motion 2 – approve April 17, 2024 meeting minutes.**

Motion Henry Mleczynski.

Second Nik Schultz.

1 - abstain, Randy Gyle

6 - yes

Motion carried.

### **TREASURER REPORT**

No treasurers report at this time.

### **ENGINEER REPORT**

Bob Moosic from La Bella reviewed with Council where we are at on the Broadhead Project, he said just received contractors' bond and has a date of August 13 – Sept. 3 as the final completion of project. Jim suggested using black top first for base so new black top will adhere. Council asked if contractor can start this project sooner? Dominick

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said contractor is waiting for catch basins to come in. Mr. Moosic next reviewed with Council the professional agreement from La Bella for professional services for the Woodland project.

**Motion 3 – accept La Bella’s professional service agreement for the Woodland project.**

Motion Henry Mleczyński.

Second Jim Mullin.

All in favor. Motion carried.

**SOLICITOR REPORT**

Attorney Logsdon was absent from this meeting.

**CODE ENFORCEMENT REPORT**

Henry explained that the amendment to the fee schedule is only that it will state on the schedule there is a 20 % admin fee.

**Motion 4 – to approve the amendment to the fee schedule which will now state the 20% admin fee.**

Motion Dominick Panetta.

Second Erin Frank.

1 - abstain, Henry Mleczyński.

6 - yes.

Motion carried.

**POLICE CHIEF REPORT**

Chief talked about speeders in town and that he has 3 officers currently being scheduled.

**COUNCIL REPORT**

Council discussed the FOB system estimates from Josh at ICU. Council decided to table it at this time until they can ask Josh some questions.

**Motion 5 – to table making a decision about the FOB system.**

Motion Jim Mullin.

Second Henry Mleczyński.

All in favor. Motion carried.

Council discussed the PSAB unemployment compensation plan.

**Motion 6 – to join the PSAB’s UC plan.**

Motion Dominick Panetta.

Motion failed due to lack of a second.

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Council asked Gloria to find out how much it will cost the Borough to join the PSAB UC plan and what are the benefits with going with PSAB as opposed to the state.

Council next discussed some work to be done on Brook St.

**Motion 7 – to approve Stell to do the milling on Brook St. if the cost will be under \$8,300.**

Motion Henry Mleczynski.

Second Joe Rutkoski.

All in favor. Motion carried.

### **CITIZEN'S REPORT**

Mario Fiorucci, 893 Main St. – he called WVSA to inquiry about Sugar Notch getting out of the stormwater fee program with WVSA, they said they would take Sugar Notch to court. Even if Sugar Notch can get out of the program, they will still be responsible for the stormwater fees and will have to handle all the mandates on their own.

Henry Mleczynski got Josh from ICU on the phone to ask the questions Council has about the FOB system estimate. Josh said there is a 1-year warranty, it rarely breaks down, labor is the same on 2 doors as on 4 doors because its still 2 employees he is sending out for the same amount of time. Josh also said his company has done the FOB's in Salem Twp., North Center Twp., Lowe's Distribution Center just to name a few. Henry asked him how much more to get a release button in the manager's office and does system record coming in and out of building? Josh said it would be \$250 for the release button and it will be recording folks coming into the building. They can add to estimate for it to record folks going out and it would be a few hundred dollars more.

**Motion 8 – to accept the estimate from ICU in the amount of \$3,929. to put FOB system on the front and back doors into the Borough building.**

Motion Dominick Panetta.

Second Nik Schultz.

All in favor. Motion carried.

**Motion 9 – to adjourn at 7p.m.**

Motion Jim Mullin.

Second Henry Mleczynski.

All in favor. Motion carried.

Respectfully Submitted,

Gloria Kijek

