

Sugar Notch Borough Occupancy Inspection Application

REGIONAL MUNICIPAL SERVICES, LLC
(570) 795-9810

Date: _____

Owner: _____ Phone: _____

Mailing Address: _____

Property Address: _____

Maximum Occupancy Per Unit: _____ Actual Number of Occupants: _____

Name of Current Tenants: _____

Number of Tenant Spaces: _____ Is This Building Commercial or Residential? _____

Name of Property Manager: _____ Phone: _____

Emergency Contact: _____ Phone: _____

Square Feet of Tenant Space: _____ Occupancy Classification: _____

Maximum Occupant Load: _____ Type of Construction: _____

*** Fees for occupancy inspections are as follows: Residential Tenant Space - \$75 per unit
Commercial Tenant Space - \$125 plus \$90 per apartment, if applicable

Make check or money order payable to: Regional Municipal Services, LLC

To schedule this inspection please call RMS at 570-795-9810

All fees are payable PRIOR to an appointment being scheduled

I certify that the code administrator or the code administrator's authorized representative shall have the authority to enter areas required for this inspection at any reasonable hour to enforce the provisions of the code(s) applicable to such inspection. I also understand that this inspection is a visual, non invasive inspection only, and therefore hold harmless both Regional Municipal Services, LLC and the Municipality for anything that may happen within the property after the inspection.

Signature of Owner or Authorized Agent

Print Name of Owner or Authorized Agent