

SUGAR NOTCH BOROUGH COUNCIL MEETING MINUTES

April 3, 2024

CALL TO ORDER/PLEDGE

The Sugar Notch Borough Council Meeting was called to order at 6:00 pm on Wednesday, April 3, 2024 at 892 Main St., Sugar Notch, PA. by President of Council Joe Rutkoski, followed by the Pledge of Allegiance.

ROLL CALL

PRESENT

Nik Schultz
Jim Mullin
Randy Gyle
Dominick Panetta
Erin Frank
Henry Mleczynski
Joe Rutkoski

ALSO PRESENT

Mayor Bill Bavis
Attorney Logsdon
Manager/Secretary, Gloria Kijek
Treasurer, Charles Cybuch

CITIZEN'S REPORT

Mario Fiorucci, 893 Main St. – asked about his RTK's he submitted for meeting minutes and he would like them mailed to him not emailed. Also requested to put his information regarding the JVI proposed development on the Work Session agenda.

Sherlene Long – asked about some stormwater issues. Attorney Logsdon responded the Borough Engineer is looking into this.

CORRESPONDENCES

None at this time.

SECRETARY REPORT

Motion 1 – approve March 6, 2024 meeting minutes.

Motion Henry Mleczynski.

Second Dominck Panetta.

All in favor. Motion carried.

TREASURER REPORT

Motion 2 – approve March treasurer report.

Motion Henry Mleczynski.

Second Jim Mullin.

All in favor. Motion carried.

ENGINEER REPORT

Borough Engineer was not available for this meeting.

CODE ENFORCEMENT REPORT

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Henry Mleczynski reported on the permits and code violations he worked on for the month of March. Council had no questions.

POLICE CHIEF REPORT

Randy Gyle reported that the new Police Chief will be starting as soon as his qualifications are complete.

SOLICITOR REPORT

Attorney Logsdon reported on the following: 1) Everything has been completed and submitted for the engineer selection for the PennDOT MTF project. 2) Conditional Use Public Hearing has been scheduled for April 15 at 6pm for the application of JVI for the proposed development. He told Gloria Kijek she did not have to attend because there will be a stenographer there recording the meeting and preparing the minutes. Henry asked him about setting up an interrupter for a resident attending that is deaf. Sean will schedule this if needed. Dominick asked if Sugar Notch can be forced into getting a larger police department because of the new development. Sean said no they cannot do that. 3) Planning Commission has put in the record that the access to proposed development would be via Mott St. 4) He has gotten some inquiries regarding the sewer O & M fee that some residents were never billed for so Council voted to exempt them from the fee and penalties just for that period of time and that Council has proof that those residents were never sent a bill. He has gotten some inquiries from other residents that would like that same arrangement and with Council's permission he will respond to those inquiries and example why just some residents were exempt not all. 5) Explained to Council the importance of appointing an alternate Code/Zoning Officer and Henry suggested Sonny Kelcher. And 6) explained to Council that Sugar Notch is now considered a low/med income with the CDBG so we can now use the CDBG funds for paving. Council discussed and decided to pave Lower Oak with the CDBG funds.

Motion 3 – appoint Sonny Kelcher as the alternate Code/Zoning Officer for Sugar Notch Borough.

Motion Randy Gyle.

Second Jim Mullin.

All in favor. Motion carried.

COUNCIL REPORT

Dominick Panetta reported on the following: 1) Would like the Garbage Ordinance to be updated to clearly state that a double block has to get 2 garbage stickers one for each side. Council said it goes by the WVSA sewer billing and the EMS's. 2) Asked why we are not starting the sewer project yet? The contractor for the project said they lost the bond but have since issued a new one to the Borough. Plans say we should be starting in summer but would like to see it started now and also talked about the change by contractor for the number of manholes at this project. Henry commented that the Borough Engineer is supposed to get us a materials list for this project. Dominick asked if Council can vote on

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removing the manholes from the project. Jim Mullin said let's wait and discuss the manholes with AJ first. 3) Talked about the recreation grants that he and Erin and Gloria talked with Christine from DCNR about and suggested moving forward with one of the parks. Council discussed. Gloria said there is a \$100 match with the planning grant but it will be waived if the Borough joins PRPS for a fee of \$50 for a year. And 4) Dominick asked if Sugar Notch can ask WWSA to take over the sewers for us. Henry said the guy on their board that he spoke to said we just have to submit a letter requesting this takeover.

Motion 4 – to move forward on developing the Main Street Park and have Gloria apply for the planning and developing grant for the Main St. Park thru PRPS, for a possible award of up to \$2,500.

Motion Joe Rutkoski.

Second Henry Mleczyński.

All in favor. Motion carried.

Motion 5 – to join PRPS at a cost of \$50 annually for a membership.

Motion Joe Rutkoski.

Second Henry Mleczyński.

All in favor. Motion carried.

Motion 6 – to have the Borough Manager prepare and submit a letter to WWSA requesting for consideration in the WWSA taking over the Sugar Notch sewers.

Motion Joe Rutkoski.


Second Henry Mleczyński.

All in favor. Motion carried.

CITIZEN'S REPORT

Mario Fiorucci, 893 Main St. – asked about Nik Schultz signature and the witness on Nik's Oath of Office and he submitted a RTK regarding this. Attorney Logsdon said everything was done legally.

Respectfully Submitted,


Gloria Kijek