

## **SUGAR NOTCH BOROUGH WORK SESSION MINUTES**

**April 17, 2024**

### **CALL TO ORDER/PLEDGE**

The Sugar Notch Borough Council Meeting was called to order at 6:00 pm on Wednesday, April 17, 2024 at 892 Main St., Sugar Notch, PA. by President of Council Joe Rutkoski, followed by the Pledge of Allegiance.

### **ROLL CALL**

#### **PRESENT**

Nik Schultz  
Jim Mullin  
Dominick Panetta  
Erin Frank  
Henry Mleczynski  
Joe Rutkoski

#### **EXCUSED**

Randy Gyle

#### **ALSO PRESENT**

Mayor Bill Bavis  
Attorney Logsdon  
Manager/Secretary, Gloria Kijek  
Treasurer, Charles Cybuch

### **CITIZEN'S REPORT**

No citizens report at this time.

### **CORRESPONDENCES**

None at this time.

### **SOLICITOR REPORT**

Attorney Logsdon reported on the following: 1) Reviewed with Council the Public Hearing that took place on April 15 for the proposed development by JVI. Attorney Logsdon explained that we will be able to request for no rentals in this development and any other concerns moving forward. He also reported that they will be reimbursing Sugar Notch for any expenses the Borough may have incurred during this process as well as engineer fees. 2) He is discussing with AJ the MS4 exemption. 3) Found the Comcast Agreement it is a 10-year contract at 5%. 4) He is working on making the amendment to the Garbage Ordinance to make it clear that a double block needs 2 garbage stickers purchased, one for each side, but strongly suggested a comprehensive overhaul of the entire Garbage Ordinance and will bring a draft to a future meeting. And 5) Spoke with Mark Hurst at Community Development regarding the Boroughs CDBG funds and he said an application will be sent out to the Borough building so he asked Gloria and Charles to keep an eye open for it. Council talked about paving Lower Oak as a project using these funds and will ask AJ to give us a quote on the paving of Lower Oak.

### **COUNCIL REPORT**

Dominick Panetta reported that the deadline for purchasing a garbage sticker is on Monday and there is still 100 residents that have not purchased one yet and asked Council if they would like to extend the deadline. Council discussed and decided not to extend the deadline because it is not fair to residents that have paid on time.

Erin Frank had nothing to report at this time.

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Henry Mleczynski had nothing to report at this time.

Nik Schultz had nothing to report at this time.

Jim Mullin had nothing to report at this time.

Joe Rutkoski had nothing to report at this time.

Gloria reported to Council that the representative from Service Electric would like to come to a Council meeting to talk to Council before they decide to switch internet providers at the Borough building. She also updated Council on moving forward with the CareerLink application for summer help she needs to know who would be supervising the workers from CareerLink. Dominick Panetta said he will be supervising them. She also explained how we can use an appraisal amount toward the match for the Main St. Park. Joe Rutkoski said he will get her contact info. for an appraiser. She also passed out to everyone a copy of the actual application that was submitted by Ashburn for the Phase 1 Main St. Streetscape project and it is showing that only \$100,000 of just Phase 1 has been awarded and it also shows the total cost on grant is only for Phase 1.

**CITIZEN'S REPORT**

Nothing at this time.

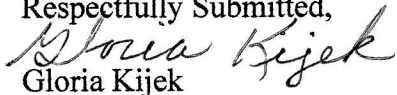
**Motion to adjourn into Executive Session to discuss personnel.**

Motion Joe Rutkoski.

Second Jim Mullin.

All in favor. Motion carried.

Respectfully Submitted,

  
Gloria Kijek