

SUGAR NOTCH BOROUGH COUNCIL MEETING MINUTES

February 7, 2024

CALL TO ORDER/PLEDGE

The Sugar Notch Borough Council Meeting was called to order at 6:00 pm on Wednesday, February 7, 2024 at 892 Main St., Sugar Notch, PA. by President of Council Joe Rutkoski, followed by the Pledge of Allegiance.

ROLL CALL

PRESENT

Nik Schultz

Jim Mullin

Randy Gyle

Dominick Panetta

Erin Frank

Henry Mleczynski

Joe Rutkoski

ALSO PRESENT

Mayor Bill Bavis

Attorney Logsdon

Manager/Secretary, Gloria Kijek

Treasurer, Charles Cybuch

CITIZEN'S REPORT

Mario Fiorucci, 893 Main St. – reported on a Feasibility Impact Study that was done in another municipality, which he feels is similar to if Sugar Notch would do a Feasibility Impact Study on proposed development.

Ralph Durland, 186 Broadhead – complained about Infinity coming on his property without permission. Henry Mleczynski said he will use his contact at Infinity and look into and let Ralph know.

Steve Burnesky, 103 Evergreen – reported on the pipe in front of his property that keeps filling up with sediment and blocking. He said he doesn't mind replacing the pipe but that doesn't stop the sediment coming from Earth Conservancy's property up above. Jim Mullin suggested having a meeting with Earth Conservancy and having them clear out ditch.

CORRESPONDENCES

None at this time.

ENGINEER REPORT

Reported on the bid documents he has prepared for the Broadhead Sewer Extension Project. Bids will be advertised to be opened at the March 6 meeting and he will have the cut off for receiving bids as March 1 at 2p.m. Secretary said she will be available on March 1 to be at Borough building until 2.

SECRETARY REPORT

Motion 1 – approve December 20, 2023 meeting minutes.

Motion Joe Rutkoski.

Second Erin Frank.

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2 abstained (Henry Mleczyński, Nik Schultz), 5 yes.
Motion carried.

Motion 2 – approve January 2, 2024 Reorganizational meeting minutes.

Motion Erin Frank.
Second Dominick Panetta.
2 abstained (Henry Mleczyński, Nik Schultz), 5 yes.
Motion carried.

Motion 3 – approve January 2, 2024 meeting minutes.

Motion Henry Mleczyński.
Second Jim Mullin.
2 abstained (Henry Mleczyński, Nik Schultz), 5 yes.
Motion carried.

TREASURER REPORT

Motion 4 – approve January treasurer report.

Motion Randy Gyle.
Second Jim Mullin.
All in favor. Motion carried.

CODE ENFORCEMENT REPORT

Henry Mleczyński reported on the permits and code violations he worked on for the month of January. He also updated Council on the winery, they applied for a sign and will be opening soon.

POLICE CHIEF REPORT

Chief Doucette reported on the monthly police activities and commented that he checked at 106 Hemlock and never saw any garbage cans blocking driveway, all but 2 garbage citations have been paid, his last day of work at Sugar Notch will be March 1, and would like approval to hire new officer Robert Mathis.

Motion 5 – approve the hiring of Police Officer Robert Mathis.

Motion Jim Mullin.
Second Randy Gyle.
All in favor. Motion carried.

SOLICITOR REPORT

Attorney Logsdon reported on the following: 1) will get with Joe and Erin to rank and rate the engineers on the PennDOT ECMS system needs to be done before moving forward with PennDOT MTF project, 2) Floodplain Ordinance, Henry said we have it covered, 3) we cannot tax vacant properties more but we can have a Vacant Property Registration Ordinance, Council discussed, 4) explained to Council tools we can use to

have developers do certain Feasibility Studies before approving building plans, 5) updated Council and filled Nik in on the Keyco building, taxes are going to Hanover Township but some of property is in Sugar Notch and discussed with Council sewer lines in Industrial Park that are Sugar Notch's, 6) discussed the Handicap Parking Ordinance and will have an updated draft at Work Session, Police Chief told Council it doesn't matter if Council wants to put permit number on individual handicap parking signs in town he cannot enforce that only that handicap person can park in that spot, anyone with a handicap placard can park in any handicap spot.

COUNCIL REPORT

Dominick Panetta asked about the people Chief took to magistrates that never pay for the garbage sticker, Attorney Logsdon said we can lien their property. Asked if Borough wants to buy his 500-gallon gas tank for \$700 and suggested using the DPW workers to haul off any metal from the property being cleaned up (Fritz) using the Boroughs front end loader they can take to the company in Hunlock's for salvage. Randy said no this is private property and Dominick said some of it is in the easement area.

Erin Frank discussed the liens on properties that are delinquent on their sewer bills and if we can do any type of payment arrangements. Council decided if they pay 50% down on the past due amount and keep current bill up to date, interest and penalties will be waived. Attorney will make up an agreement and said the most effective way to get folks to pay the sewer bill is do water shut offs. Erin also reported that the constable in town would like his contact info. on the Borough website. Council said not a good idea.

Henry Mleczynski had nothing to report at this time.

Nik Schultz had nothing to report at this time.

Jim Mullin had nothing to report at this time.

Randy Gyle suggested purchasing new chairs for Council table.

Motion 6 – approve purchasing new chairs for the Council table.

Motion Jim Mullin.

Second Randy Gyle.

Roll Call

Nik Schultz	yes
Jim Mullin	yes
Randy Gyle	yes
Dominick Panetta	no
Erin Frank	yes
Henry Mleczynski	yes
Joe Rutkoski	yes

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6 yes. 1 no.
Motion carried.

Joe Rutkoski had nothing to report at this time.

Council agreed to continue this Council Meeting to the February 21, 2024 meeting.

Motion to adjourn into Executive Session to discuss personnel and continue this Council meeting to Feb. 21, 2024.

Motion Joe Rutkoski.
Second Jim Mullin.
All in favor. Motion carried.

Respectfully Submitted,

Gloria Kijek

