

**SUGAR NOTCH BOROUGH COUNCIL/WORK SESSION MEETING MINUTES**  
**February 21, 2024**

**CALL TO ORDER/PLEDGE**

The Sugar Notch Borough Council Meeting was called to order at 6:00 pm on Wednesday, February 21, 2024 at 892 Main St., Sugar Notch, PA. by President of Council Joe Rutkoski was followed by the Pledge of Allegiance.

**ROLL CALL**

PRESENT

Nik Schultz

Jim Mullin

Randy Gyle

Dominick Panetta

Erin Frank

Henry Mleczynski

Joseph Rutkoski

ABSENT

ALSO PRESENT

Treasurer, Charles Cybuch

Attorney Trevor Poremba

Secretary, Gloria Kijek

Mayor Bill Davis

**CITIZEN'S REPORT**

Mario Fiorucci – inquired about the appointment of Nik Schultz on Council, how Council is able to continue Council Meetings to the Work Session, and why aren't minutes available at meetings?

John Liephart – talked about a stormwater pipe he suggested taking out and replacing. Council discussed.

**CORRESPONDENCES**

No correspondences at this time.

**SOLICITOR**

Attorney Poremba reported on the following: reviewed with Council the Quality of Life Ordinance and the Vacant Property Ordinance, CareerLink Agreement was reviewed by Attorney Logsdon before meeting and he had no issues with it Gloria explained the program everyone was good with it, Trevor went over the LaBella Contract and prices with Council everyone said looks good, Multimodule Engineer Selection should be completed by Erin and Joe by end of week, and the Polling Place Agreement from Luzerne County Bureau of Elections was good with everyone.

**COUNCIL REPORT**

Nik Schultz had nothing to report at this time.

Jim Mullin asked for the residents that do the Christmas event, permission to use the playground for an Easter Egg Hunt. Dominick mentioned the insurance issue. Henry suggested doing a one-day insurance plan and making it a sponsored Borough event. Dominick said if we give them permission, we have to give anyone permission to do events in playground. Attorney will make up a Resolution.

**Motion 1 – approve permission to have Easter Egg Hunt in playground and using a one-day insurance policy thru the Boroughs Insurance, for this day event**

Motion Jim Mullin.

Second Henry Mleczynski.

Roll Call

Nik Schultz	yes
Jim Mullin	yes
Randy Gyle	yes
Dominick Panetta	yes
Erin Frank	abstain
Henry Mleczynski	yes
Joseph Rutkoski	yes

1 abstain, 6 yes. Motion carried.

Jim Mullin also reported that the COG wants to know which roads we want paved. Council discussed many different roads that need to be done. Jim said we need to let them know by March 8.

Randy Gyle had nothing to report at this time.

Dominick Panetta reported that the garbage bills will be sent out next week.

Erin Frank discussed taking over Parks and Rec from Jim until the end of her term Joe made this appointment, and she had 6 residents that reached out for payment arrangements on sewer bills.

Henry Mleczynski reported the upcoming Zoning Hearing will be advertised.

Gloria Kijek asked the Grant Committee to meet with her and Christine from DCNR to discuss recreation grants. They agreed and she will set up meeting for a Monday in March.

**Motion 2 – to go into an Executive Session to discuss personnel.**

Motion Jim Mullin.

Second Randy Gyle.

All in favor. Motion carried.

Council returned from Executive Session to Regular Meeting.

**Motion 3 – to accept John Doucette’s resignation as Police Chief beginning on March 1, 2024.**

Motion Dominick Panetta.

Second by Jim Mullin. All in favor. Motion carried.

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**Motion 4 – to rescind the previous Motion 3.**

Motion Dominick Panetta.

Second Jim Mullin.

All in favor. Motion carried.

Council discussed the Chief Doucette resignation date.

**Motion 5 – to hire Brian Horst as the new Police Chief effective upon his completion of all paperwork and of his MOPECT requirement.**

Motion Jim Mullin

Second Dominick Panetta

Roll Call

Nik Schultz            yes

Jim Mullin            yes

Randy Gyle            yes

Dominick Panetta    yes

Erin Frank            yes

Henry Mleczynski    yes

Joseph Rutkoski     yes

All in favor. Motion carried.

**ADJOURNMENT**

Motion Jim Mullin at 8:35 p.m.

Second Dominick Panetta.

Respectfully Submitted,

Gloria Kijek, Secretary