

SUGAR NOTCH BOROUGH COUNCIL MEETING MINUTES

October 4, 2023

CALL TO ORDER/PLEDGE

The Sugar Notch Borough Council Meeting was called to order at 6:00 pm on Wednesday, October 4, 2023 at 892 Main St., Sugar Notch, PA. by Vice President of Council Erin Frank in the excused absence of President Joe Rutkoski, followed by the Pledge of Allegiance.

ROLL CALL

PRESENT

Jim Mullin
Randy Gyle
Dominick Panetta
Margaret Viti
Erin Frank

ABSENT

David Balakier
Joe Rutkoski

ALSO PRESENT

Secretary, Gloria Kijek
Treasurer, Charles Cybuch
Attorney Logsdon
Mayor Bill Davis

CITIZEN'S REPORT

Mario Fiorucci – addressed Council on Henry Mleczynski being on ballot in upcoming election, how Warrior Run does their agendas and asked attorney if there is any update on the Industrial Park property located in Sugar Notch and Hanover Township, Attorney Logsdon said he has reached out to the County and the Boroughs past attorney and is waiting to hear from them.

CORRESPONDENCES

Manger Gloria Kijek read a letter from Ashley Borough inviting Sugar Notch to attend some upcoming events they are planning for Halloween and Christmas.

CODE/ZONING REPORT

Code Officer Henry Mleczynski reported to Council on 106 Woodland. It has been posted as nonhabitual because of all the garbage in it, structurally it is fine. He is trying to get in touch with owners to clean it up. Chief Doucette said they got a call complaining about the smell coming from this property. Attorney Logsdon explained options and Council discussed. Also reported on 657 Main St. owners are getting roof fixed, 661 Main St. couch will be moved and discussed the resident Ms. Rodriguez that wants to keep an RV on their property and the Abandon Vehicle Ordinance in reference to her request. Attorney Logsdon said Council can give her permission to keep the RV on the property with rules, he will ask Rodriguez to attend the next meeting to discuss further with Council.

Motion 1 – to start the process at magistrates on violations for the property owners of 106 Woodland, so it can be clean up.

Motion Dominick Panetta.

Second Jim Mullin.

Roll Call.

Jim Mullin yes

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Randy Gyle yes
Dominick Panetta yes
Margaret Viti yes
Erin Frank yes
All in favor. Motion carried.

POLICE REPORT

Chief Doucette reported on the following: traffic revenue is high, attended 3 meetings at County so far on RMS System, person making threats against Code Officer has been found guilty, garbage citations have been filed with magistrate, 5 abandon vehicles in town 4 were removed by owners 1 had to be towed, scheduling extra officer for Halloween and street cleaning and strongly suggested to Council to have landlords register tenants with Borough so they will have contact info. for emergencies.

SECRETARY REPORT

Motion 2 – approve September 6, 2023 minutes.

Motion Randy Gyle.

Second Jim Mullin.

1 abstained. 4 in favor. Motion carried.

TREASURER REPORT

Motion 3 - approve the August 2023 treasurer report.

Motion Jim Mullin.

Second Randy Gyle.

All in favor. Motion carried.

ENGINEER REPORT

Engineer was not present for this meeting; however, he did email everyone the specs for the Freed St. Paving project.

SOLICITOR REPORT

Attorney Logsdon reported on the following: 1) Keyco property tax info. update, 2) Discussed projects to apply for with the State LSA Grant funds, 3) Multimodule grant project is moving forward, 4) Erin, Joe and Charles are attending webinars for the ARPA funds, 5) he will send a letter to Case the company that sold the Borough the backhoe stating the issues with the backhoe and requesting an extension on warranty, 6) Oddfellow deed will be tabled until Joe Rutkoski is present, 7) Council needs to ratify the County LSA grant resolution tonight, 8) 2 handicap parking signs requested one for the Oddfellows Lodge on Freed St. and one for 106 Hemlock St. and 9) Council asked him to look into an exemption from the MS4 annual reporting and the stormwater fee, he said he will start the process to try to get Sugar Notch exempt.

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Motion 4 – to approve paving Freed Street as the project to apply for with the State LSA Grant.

Motion Jim Mullin.

Second Dominick Panetta.

Roll Call.

Jim Mullin yes

Randy Gyle yes

Dominick Panetta yes

Margaret Viti yes

Erin Frank yes

All in favor. Motion carried.

Motion 5 – approve ratifying the Resolution for the County LSA grant project for 2 storage/garage buildings in the amount of \$161,496.00.

Motion Jim Mullin.

Second Randy Gyle.

All in favor. Motion carried.

Motion 6 – approve the handicap parking spot requested by the Oddfellows to be located near Lodge at 233 Freed St.

Motion Randy Gyle.

Second Erin Frank.

All in favor. Motion carried.

Motion 7 – table the request for the handicap parking spot by Mr. Waltich at 106 Hemlock, until Council receives additional information on application.

Motion Randy Gyle.

Second Erin Frank.

All in favor. Motion carried.

Motion 8 – authorize Council President Joe Rutkoski to be the official signer of all the Multimodule Grant paperwork.

Motion Randy Gyle.

Second Jim Mullin.

All in favor. Motion carried.

Council next discussed Brook St. and the bad stormwater pipe there. Johnny Leiphart camera this area for us and said there is about 60 feet of bad pipe. Council asked Mr. Leiphart for a price estimate to repair for next meeting. Currently the gas company is taking care of their pipes in this area.

COUNCIL REPORT

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Jim Mullin reported on the following: he doesn't think it's a good idea to pay the COG to pave the little on Brook St. until maybe the stormwater pipe is fixed, WVSA and school bus company both have joined COG and he got a complaint that the flag person on Main St. is hard to see.

Dominick Panetta reported on the following: whoever will be at the meeting with UGI on Friday should tell them to put Christmas lights back up and Erin is concerned about the Veteran Banners while they are doing work, asked Randy if DPW can take down the brackets from other banners, Erin said they may use them for the Veteran Banners, asked about the appraisal on church? Attorney Logsdon said it is hard to find an appraiser that does commercial properties. Jim and Dominick said they might know a realtor that does commercial appraisals and asked how many more cameras do we need? Randy said we are going to take one from holding cell and put outside toward parking lot and the extra camera will go outside the building on the other side.

Randy Gyle reported that the person who bought Twardnorski's thinks he bought the road there. Attorney Logsdon will send him a letter informing him of this. Randy also asked if we can talk to state about the tractor trailers getting hung up all the time on Main St.? Jim said he will talk to County Manager.

Margaret Viti had nothing to report at this time.

Erin Frank reported that a crossing guard is needed for the school bus stop her children are at. She knows the school district handles this but just wanted Borough to know. Jim suggested she reach out to the liaison for the school crossing guards at Hanover School District. Also discussed with Council the 16 people that received high bills for their sewer O&M because they never received a bill from Elite. Attorney Logsdon said he will look into if the Borough can go after Elite for this. Gloria said Elite was sending out bills for these properties but the new owners never informed Elite of their new contact info.

ADJOURNMENT

Motion by Jim Mullin to adjourn and to continue this meeting to the Work Session on the 18th.

Second Dominick Panetta.

Adjourned at 8:40 p.m.

Respectfully Submitted,

Gloria Kijek, Secretary/Manager

