

SUGAR NOTCH BOROUGH COUNCIL MEETING/WORK SESSION MINUTES
October 18, 2023

CALL TO ORDER/PLEDGE

The Sugar Notch Borough Council Meeting was called to order at 6:00 pm on Wednesday, October 18, 2023 at 892 Main St., Sugar Notch, PA. by President of Council Joe Rutkoski, followed by the Pledge of Allegiance.

ROLL CALL

PRESENT

Jim Mullin
Randy Gyle
Dominick Panetta
Erin Frank
Joe Rutkoski

ABSENT

David Balakier
Margaret Viti

ALSO PRESENT

Secretary, Gloria Kijek
Treasurer, Charles Cybuch
Attorney Logsdon
Mayor Bill Davis

CITIZEN'S REPORT

No citizens report at this meeting.

Council discussed the Brook St. stormwater pipe repair that needs to be bid out and which fund will the money come from to do this repair. Attorney Logsdon will prepare advertisement for RFP's for this project. Randy suggested taking money from sewer fund. Dominick suggested making a Resolution to take the money from the O&M fund.

CORRESPONDENCES

No correspondence at this time.

EXECUTIVE SESSION

Motion to adjourned into an Executive Session at 6:15 by Joe Rutkoski to discuss personnel.

Council returned from Executive Session back into regular meeting at 6:30.

CODE/ZONING REPORT

Code Officer reported on the Windt and Jagodzinski properties, their magistrate hearings are coming up and Penn Dot said the pave cuts are not permitted on Main Street. He also told them they would need to put everything back to the way it was. Attorney Logsdon will be at both hearings and can appeal if necessary because it is not a criminal violation it is a NOV. Henry also reported there has been progress made with the owner of 106 Woodland.

SOLICITOR REPORT

Attorney Logsdon reported on the following: 1) Discussed animal ordinance which is more regarding stray dogs and it is hard to enforce fining someone that is feeding a stray cat. 2) Hearing regarding the RV parked on a resident's property is off we will give her one more chance to make her case to Borough. 3) Updated Council on the property in Industrial Park that Sugar Notch may have a claim to some of the taxes collected because

a part of it is in Sugar Notch. Mario Fiorucci dropped off paperwork involving this situation and it looks like the paperwork is discussing boundary lines from the old Sears property. Mayor asked about new building tie ins to sewers in Industrial Park which Sugar Notch could be losing a lot of money from also. Dominick commented if that is the Boroughs sewer line everyone is tying into, we need to look into this more, he will also ask Marsha to check to see if Sugare Notch is getting tax money for the small part of Keyco parking lot that is in Sugar Notch. Attorney will do a RTK to County for additional information and will keep reaching out to the past Borough attorney. 4) Council will need to pass a Resolution tonight for the State LSA grant application. 5) He is still looking into the MS4 exemption for the Borough. 6) Discussed with Council the O&M bills folks never paid because they said they never received a bill and never knew anything about this fee and what would Council like to do regarding this issue. Gloria commented that Elite was sending out the bills for the properties but Elite was never given the new owners information and 7) received a disable Veteran Tax Exempt request.

Motion 1 – approve the Resolution for the State LSA grant application in the amount of \$196,735.00 for the Freed St. Paving project.

Motion Joe Rutkoski.

Second Jim Mullin.

Roll Call.

Jim Mullin yes

Randy Gyle yes

Dominick Panetta yes

Erin Frank yes

Joe Rutkoski yes

All in favor. Motion carried.

Motion 2 – to waive all O&M back payments, fees and late charges for the 16 people that said they never got a O&M bill from Elite so they will owe \$0 because Elite sent the bills to the address they had and Elite was never given the correct address, with the condition we receive from WWSA a letter stating Elite was never given the updated correct addresses and therefore sent the bills out to wrong addresses.

Motion Dominick Panetta.

Second Joe Rutkoski.

Roll Call.

Jim Mullin yes

Randy Gyle yes

Dominick Panetta yes

Erin Frank yes

Joe Rutkoski yes

All in favor. Motion carried.

Dominick suggested that if residents fall behind on sewer payments the Borough should make a payment arrangement with them so their properties won't get leaned. Attorney Logsdon will inform WVSA of this arrangement.

Motion 3 – approve the Tax Exemption request for the disable veteran at 684 Main St.

Motion Joe Rutkoski.

Second Erin Frank.

All in favor. Motion carried.

COUNCIL REPORT

Dominick Panetta reported that there is only one or two that didn't pay garbage sticker.

Erin Frank asked when there is an event in town should Council get involved. Council said no because then the Borough would be responsible. She asked if a group of residents could meet at the Borough building to discuss events. Council said yes.

Jim Mullin had nothing to report at this time.

Randy Gyle reported that there are 3 police officers coming in to be interviewed and would like to offer 2 of them 30 hours a week day shift and offer the other one parttime to fill in nights. Dominick asked if they will work when they want to or when we need them to. Randy said when we need them and Mayor will get the schedule.

Joe Rutkoski reported Fire Dept. will be still doing the Halloween Parade.

Motion 4 – to hire 2 police officers at 30 hours a week.

Motion Jim Mullin.

Second Randy Gyle.

Roll Call.

Jim Mullin yes

Dominick Panetta yes

Randy Gyle yes

Erin Frank yes

Joe Rutkoski yes

All in favor. Motion carried.

ADJOURNMENT

Motion by Randy Gyle. Second Erin Frank.

Adjourned at 8:15 p.m.

Respectfully Submitted,
Gloria Kijek, Secretary/Manager

