

## **SUGAR NOTCH BOROUGH COUNCIL MEETING MINUTES**

**September 6, 2023**

### **CALL TO ORDER/PLEDGE**

The Sugar Notch Borough Council Meeting was called to order at 6:00 pm on Wednesday, September 6, 2023 at 892 Main St., Sugar Notch, PA. by President of Council Joe Rutkoski, followed by the Pledge of Allegiance.

### **ROLL CALL**

#### **PRESENT**

Jim Mullin  
Randy Gyle  
Dominick Panetta  
Erin Frank (arrived late)  
Margaret Viti  
Joe Rutkoski

#### **ABSENT**

David Balakier

#### **ALSO PRESENT**

Secretary, Gloria Kijek  
Treasurer, Charles Cybuch  
Attorney Logsdon

### **CITIZEN'S REPORT**

Mario Fiorucci – talked about a property that Sugar Notch may be able to get tax money from, because it is partially located in Sugar Notch and Hanover Township, if there is no agreement stating otherwise. Attorney Logsdon said he will try to contact the past attorney regarding this information.

Dave Marsh, 591 Rear Main – thanked the officer that assisted him at Craft Metals.

### **CORRESPONDENCES**

No correspondence at this time.

### **SECRETARY REPORT**

**Motion 1 – approve August 2, 2023 minutes.**

Motion Dominick Panetta.

Second Jim Mullin.

All in favor. Motion carried.

**Motion 2 – approve August 16, 2023 minutes.**

Motion Jim Mullin.

Second Dominick Panetta.

All in favor. Motion carried.

### **TREASURER REPORT**

**Motion 3 - approve the July 2023 treasurer report.**

Motion Jim Mullin.

Second Randy Gyle.

All in favor. Motion carried.

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Three bids were received and opened for the engineer RFP's for the Broadhead Sewer Project. Council discussed.

**Motion 4 – to appoint LaBelle Engineering as the Engineer Company for the Broadhead Sewer Project.**

Motion Joe Rutkoski.

Second Randy Gyle.

Roll Call.

Jim Mullin	yes
Dominick Panetta	abstain
Randy Gyle	yes
Margaret Viti	yes
Joe Rutkoski	yes

4 yes. 1 abstained.

Motion carried.

**SOLICITOR REPORT**

Attorney Logsdon reported on the following: 1) Reported for Borough Engineer Casey Cawley in his absence, Broadhead is being surveyed, working on MS4 due Oct. 30 needs signature page from Council showing the annual training videos were watched. 2) Sent UGI a letter to hopefully speed up the paperwork that Comcast needs from them to continue to move forward. 3) He has been working with Henry (Code) addressing Marsh's Change of Use and electrical inspection. Henry said it has been taken care of. Sean will let the Magistrate know to pull the hearing since all is resolved. 4) He will send a letter to the Main St. property regarding the HOP issues and letting them know they need to restore the property back to how it was. 5) LSA grant Resolution for the 2 storage building projects that will need to be ratified at the Oct. meeting since Council is not sure of the project amount. 6) Updated on the Multimodal Grant, April Hannon from PennDot will be rescheduling the meeting to discuss. 7) The 2024 Block Grant distribution will be unveiled soon, watch for email from Mark Hurst. Sugar Notch is still considered a distressed community. Council discussed possibly paving Lower Oak and Lower Chestnut with the Block Grant funds and using the State LSA Grant funds to pave Freed St. 8) Discussed the Rodrigues property where they have an uninspected RV parked on their vacant property, would like permission to leave it parked there. Council discussed with Henry and 9) Discuss the sale of the Sugar Notch Fire Dept. property to the Oddfellows. The Oddfellows are seeking Council's approval on a lot line adjustment. One line will be eliminated so it will be one lot. They also request a handicap parking spot on the road.

**Motion 5 – to have the survey done on Woodland from Connor to Brook at a cost of \$22,200.**

Motion Joe Rutkoski.

Second Randy Gyle. All in favor. Motion carried.

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**Motion 6 – to approve the lot line adjustment on the property the Oddfellows is purchasing at Freed and Broadway.**

Motion Randy Gyle.  
Second Margaret Viti.  
All in favor. Motion carried.

**Motion 7 – to approve the Borough Manager joining the State Managers Association (APMM) at a cost of \$165. annually.**

Motion Joe Rutkoski.  
Second Erin Frank.  
All in favor. Motion carried.

**POLICE CHIEF REPORT**

Chief Doucette reported on the monthly police activities including that all garbage citations will be filed, they will need a privacy screen in the police office for a Clean Audit and 733 Main St. looks very unsafe, he will get with Code Enforcement to discuss.

**COUNCIL REPORT**

Dominick Panetta reported that he will be getting prices on cutting tree down in alley.

Erin Frank had nothing to report at this time.

Margaret Viti has nothing to report at this time,

Jim Mullin reported he has heard nothing about the next COG meeting but will let Council know.

Randy Gyle had nothing to report at this time.

Joe Rutkoski opened a quote received for ceiling work at the Borough building.

**Motion 8 – to have Sabecky’s Painting & Sheetrock do the ceiling, sheetrock and painting needed at the Borough building at a cost of \$1304.**

Motion Jim Mullin.  
Second Randy Gyle.  
All in favor. Motion carried.

**ADJOURNMENT at 8:10 p.m. into Executive Session to discuss personnel.**

Motion Joe Rutkoski.  
Second Erin Frank.  
All in favor. Motion carried.

Respectfully Submitted, Gloria Kijek

