

**SUGAR NOTCH BOROUGH COUNCIL MEETING/WORK SESSION MINUTES**  
**August 16, 2023**

**CALL TO ORDER/PLEDGE**

The Sugar Notch Borough continued Council Meeting and Work Session Meeting was called to order at 6:00 pm on Wednesday, August 16, 2023 at 892 Main St., Sugar Notch, PA. by President of Council Joe Rutkoski, followed by the Pledge of Allegiance.

**ROLL CALL**

**PRESENT**

Jim Mullin  
Randy Gyle  
Dominick Panetta  
Erin Frank  
Margaret Viti  
Joe Rutkoski

**ABSENT**

David Balakier

**ALSO PRESENT**

Secretary, Gloria Kijek  
Attorney Logsdon  
Treasurer, Charles Cybuch

**CITIZEN'S REPORT**

The Fritz's were present to sign the Right of Way Agreement with the Borough.

Comcast representatives were present to discuss the internet project they are doing in town. If there is any issues or concerns they encouraged Council to reach out to them. They are hoping to get done in a timely manner but are waiting on permits from UGI.

**SOLICITOR REPORT**

Attorney Logsdon reported on the following: 1) the sewer project engineer proposals, Council has not received email of them yet so they will be awarded at next meeting, 2) tax appeal update, hearing for Tarnarski on Hillside is on Sept. 19 and he has reached out to Hanover Township School District solicitor regarding if they are appealing the tax appeal from 828 Main St., he has not heard back from them yet, 3) Marsh zoning issue, he has been in touch with Marsh's attorney telling him what they need to do, Code Officer Henry Mleczynski said he is going to Magistrate's office tomorrow and will ask him for the notes from first hearing. Attorney Logsdon said he will set up a phone conference with Henry, the Marsh's, and their Attorney to discuss, 4) he passed out a draft Quality of Life Ordinance, Council will review and readdress at a future meeting, Code Officer Henry Mleczynski said he prefers the NOV's and doesn't want it to say it supersedes the State Code, 5) Multimodule grant meeting with April from PennDot will be reschedule since the first Monday in Sept. is Labor Day, and 6) Block Grant, Borough is on the 2024 cycle and we are still a distressed community.

**CODE ENFORCEMENT OFFICER**

Code Officer Henry Mleczynski reported that he spoke to PennDot and they said neither of the properties on Main St. that cut for a driveway got the necessary permits from them. He asked Council if they want the property owners to restore the curb and sidewalk back to how they were before they did the illegal cut. Council said yes.

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### **COUNCIL AND MAYOR REPORT**

Dominick Panetta reported on the following: asked Randy Gyle if the DPW can remove the old tank from outside the Borough building, one of the police vehicles is being backed over the sidewalk and folks can't walk by so can we ask police to not park blocking sidewalks and if the DPW can make sure the garbage cans at Borough building are put out on Mondays for pick up.

Erin Frank reported that Elite was not billing some residents for their Sewer O&M and now that WVSA has taken over billing these residents have received large bills from the past months that were not billed. She said she needs Council to decide if they want to waive these bills for these residents. She will ask WVSA for a list. Attorney Logsdon said we can put liens on the properties and then if property is ever sold those bills would have to be paid at that time.

Margaret Viti had nothing to report at this time.

Jim Mullin reported about the COG's fueling station. COG wants the Boroughs and Townships to let them know how much fuel they use. He has to ask where are they going to get the funds to fill the fueling station. Council discussed and will wait to see how this will effect Sugar Notch.

Randy Gyle would like to order stones and will order part for the flag pole.

Joe Rutkoski brought up if the Code Officer should have a key to the Borough building. He said that no other Code Officers hired by Borough had keys to the building. Dominick Panetta said he would like to give him a key. Randy Gyle said if he gets a key he should no have access to any offices. Jim Mullin said he has no problem with this.

Gloria Kijek said she would like the Resolution passed at Sept. meeting for the LSA grant so the final cost needs to be decided.

### **ADJOURNMENT**

Motion by Jim Mullin.

Second Erin Frank.

Adjourned at 7:50 p.m.

Respectfully Submitted,

Gloria Kijek, Secretary