

## **SUGAR NOTCH BOROUGH COUNCIL MEETING MINUTES**

**July 5, 2023**

### **CALL TO ORDER/PLEDGE**

The Sugar Notch Borough Council Meeting was called to order at 6:00 pm on Wednesday, July 5, 2023 at 892 Main St., Sugar Notch, PA. by President of Council Joe Rutkoski, followed by the Pledge of Allegiance.

### **ROLL CALL**

#### **PRESENT**

Jim Mullin  
Randy Gyle  
Erin Frank  
Margaret Viti  
Joe Rutkoski

#### **ABSENT**

David Balakier  
Dominick Panetta

#### **ALSO PRESENT**

Secretary, Gloria Kijek  
Attorney Logsdon  
Treasurer, Charles Cybuch  
Mayor, Bill Davis

### **CODE/ZONING REPORT**

Code Enforcement/Zoning Officer Henry Mleczynski passed out his June report and discussed with Council any questions they had.

### **CITIZEN'S REPORT**

Mrs. & Mr. Rovellio, 701 Main St. – discussed the violation notice they received from Code Enforcement regarding their chickens. They feel they are “grandfathered” because they have had these chickens for years. Attorney Logsdon said when it comes to issues of safety, health and wealth of a town there is no “grandfathering”. Mr. Rovellio said they had a rooster but got rid of it and if the ducks are too noisy, they will get rid of ducks also. He said the chickens are his therapy animals and he could get a letter from his doctor if necessary.

Dave Marsh, 585 R. Main St. – said he was taken to court by Larry Frace for doing work before getting a electrical permit so he got the permit. Now he is being told he needs to submit and pay for a zoning permit. The judge gave him 6months to do this and the 6 months is almost up. Attorney Logsdon explained that he does has to submit a zoning permit application for the change of use, if denied he could then apply to the Zoning Hearing Board and the cost is \$750. This is the same process everyone has to do for change of use. Attorney Logsdon offered to contact Mr. Marsh's attorney to explain this and discuss.

Citizen – asked when the new internet service will be coming into town? Joe Rutkoski said he was told early 2023 but has not heard anything. Council does not set the dates for the internet company.

### **CORRESPONDENCES**

No correspondence at this time.

### **SECRETARY REPORT**

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**Motion 1 – approve June 7, 2023 minutes.**

Motion Jim Mullin.

Second Randy Gyle.

All in favor. Motion carried.

**Motion 2 – approve June 21, 2023 minutes.**

Motion Margaret Viti.

Second Erin Frank.

All in favor. Motion carried.

**TREASURER REPORT**

**Motion 3 – approve May treasurer report.**

Motion Erin Frank.

Second Margaret Viti.

All in favor. Motion carried.

**Motion 4 – approve June treasurer report.**

Motion Jim Mullin.

Second Randy Gyle.

All in favor. Motion carried.

Charles Cybuch reported that \$400,000 was moved to a PLGIT account with a 5.25% interest rate.

Council decided there will not be another meeting this month however Randy Gyle suggested trying to get together soon to start discussing 2024 budget.

**SOLICITOR REPORT**

Attorney Logsdon reported on the following: 1) suggested revisiting the Ordinance that refers to chickens in town and reminded Council that existing conditions (“grandfathered in”) does not legally apply to any Ordinance regarding Safety, Health and Welfare of the Borough. 2) he passed out a draft Social Media Resolution so Borough can have a Facebook (FB) for informational posts only. Council discussed who the administer(s) should be and if items should be voted on before they are posted. Erin Frank asked if the meeting minutes can go on the FB page? Attorney Logsdon said no minutes should not be on FB but you can put a link to the Borough website and have minutes on website. Joe Rutkoski asked if we can get rid of all the other Sugar Notch FB pages? Attorney Logsdon said he would contact FB and let them know that this new FB page is the “official” Borough FB page. 3) update on the sewer projects - Casey Cawley is putting together bid specs for Woodland. Attorney has Brook St specs and will contact Stell and Entech. 4) ARPA update - Joe, Erin, Charles and Rachel from Casey’s office are all attending the webinars. 5) reminded Council that Casey the Borough Engineer needs the MS4 signature page back from all that watched the MS4 videos. Council asked Attorney

to contact him and have him resend the signature page. 6) update on Multimodal grant project – had meeting with April Hannon from PennDOT and everything is moving in the right direction. 7) prepared the Borough Manger Ordinance basically took verbiage from the Borough Code will eliminate the bonding requirement because Borough Manager will not be handling any funds since the Borough has a Treasurer that handles all funds and 8) is still working on the Foreign Fire Insurance Tax.

**Motion 5 – approve Resolution for creating a Sugar Notch Borough social media page with Erin Frank and Jim Mullin appointed as the administrators.**

Motion Margaret Viti.

Second Randy Gyle.

All in favor. Motion carried.

**Motion 6 – adopt the Borough Manager Ordinance creating the position of the Borough Manager, \$480 biweekly, 2 days a week with a mini. of 6 hours on each day.**

Motion Jim Mullin.

Second Erin Frank.

All in favor. Motion carried.

**COUNCIL REPORT**

Erin Frank reported on the following: 1) a resident that was never getting her O & M sewer bill for 8 years because Elite was sending it to the old owner's address and new owner knew nothing about it. She has researched it and it is true. It is currently at a past due of \$1500 and would like Council to consider waiving the past due amount. 2) would Council be interested in signing up with the SPCA to help with the 30-40 stray cats on Woodland? Gloria Kijek said Council did vote against signing up for the SPCA program in the past because of the cost. Joe Rutkoski said folks can bring stray cats to the SPCA and say they are from Sugar Notch and even if they are not, Sugar Notch would be billed for them. Council said they can readdress it at a Budget meeting. 3) can we get rid of the old website? Gloria Kijek asked if it is connected to our emails? Charles Cybuch said he did not know. Gloria said she can remove all information from all the pages so there is nothing there if folks click on it and put a notice on it that says this website is no longer used by the Borough with a link to new website.

Margaret Viti had nothing to report at this time.

Jim Mullin had nothing to report at this time.

Randy Gyle reported he will contact Dave who does mold removal and can he get topsoil for the old Borough building lot. Council said yes.

Joe Rutkoski had nothing to report at this time.

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Mayor Davis had nothing to report at this time.

**ADJOURNMENT**

Motion by Jim Mullin.

Second Joe Rutkoski.

Adjourned at 7:35 p.m.

Respectfully Submitted,

Gloria Kijek, Secretary