

SUGAR NOTCH BOROUGH COUNCIL MEETING (continued from 6-7-23)
MINUTES AND WORK SESSION MINUTES

June 21, 2023

CALL TO ORDER/PLEDGE

The Sugar Notch Borough Council Meeting was called to order at 6:00 pm on Wednesday, June 21, 2023 at 892 Main St., Sugar Notch, PA. by President of Council Joe Rutkoski, followed by the Pledge of Allegiance.

ROLL CALL

PRESENT

Jim Mullin
Randy Gyle
Dominick Panetta
Erin Frank
Joe Rutkoski

ABSENT

David Balakier

ALSO PRESENT

Secretary, Gloria Kijek
Attorney Logsdon
Treasurer, Charles Cybuch
Mayor, Bill Davis

CITIZEN'S REPORT

Nothing to report at this time.

Motion 1 – to appoint Margaret Viti to replace Henry Mleczynski on Council.

Motion Jim Mullin.

Second Randy Gyle.

All in favor. Motion carried.

Mayor Davis then swore in Margaret Viti and she took her seat on Council.

ENGINEERS' REPORT (via phone)

Backhoe Johnny explained issues about the manhole on Brook St. and what runs into it. Casey Cawley explained the original project was to replace 2 manholes and one line, approx. 165 ft. of 12-inch PDC pipe, between these manholes, pipe will be locked into manholes with 2 special connectors. Casey said he would prefer to have a clean connect but will be able to see better what's going on once it's excavated. Jim Mullin asked Casey's opinion about the other manhole. Casey said he would not mess with it if it is on a State road. Dominick Panetta said if you are going to replace a manhole you have to measure it to order to size. Casey said he has these manhole measurements in specs. Attorney Logsdon asked Casey if there is anything special that should be put in the bid when he gets it ready to advertise? Casey said he will double check and let Attorney know by end of week so it can go out to bid. Council discussed possibly getting a second opinion on engineer projects.

POLICE REPORT

Chief Doucette asked when he can remove the equipment from the police Caprice vehicle? Joe Rutkoski said we are selling it but for now do not remove any of the equipment inside. Chief asked Council to let him know when he can remove equipment because some is County equipment and that will need to be removed by the County's

vendor. Jim Mullin asked if any officers are working the 4th of July and when does the female officer work? Chief said no one has responded yet to the request to work that day and she is on vacation right now for 2 weeks and she did get another full-time job so she is only here one day a week. Randy Gyle said to Chief to offer the officers time and a half for working on the 4th of July. But also see if you can get officers on for July 2 and 3. Joe Rutkoski gave the Fireworks letter to the Chief so he has it. The Chief asked if there is a Sugar Notch Fireworks Ordinance? Attorney Logsdon said the Fireworks Law is a State Law so it can be enforced. Chief asked Council if we can get doorbells for both doors at Borough building so, he will know when someone is here.

John Leiphart asked about the Freed St. sewer repair. Council discussed.

Motion 2 – to have John Leiphart do the excavation at Freed St. for the sewer repair at the cost of \$1000.

Motion Jim Mullin.

Second Erin Frank.

All in favor. Motion carried.

SOLICITOR REPORT

Attorney Logsdon reported on the following: 1) explained how to set up a Borough Facebook page, make it an official Borough FB page so if the Council person in charge of it leaves, they cannot take it with them and turn off all comments at all times. Joe Rutkoski said the Borough FB page will basically be a bulletin board for Borough news. 2) Council needs to come up with LSA grant ideas. Randy suggested a garage at the Borough building. Dominick suggested 2 garages, one at Borough building and one at the Road Dept. building. Randy will bring info. to the next meeting about the company that put up his garage. 3) the Hun matter regarding municipal liens Hun's attorney sent the check to the Redevelopment Authority and it should of came to Sugar Notch and it is the wrong amount. He will check to see if a large balance transferred to Elite then to WWSA. 4) Resolution to approve 853-855 Main St. request for a Tax Exemption for Disabled Veterans for Ronald P. Roncosky. 5) update on HB 1207 regarding Landbanks for any size Borough and 6) who should sign letter to Larry Frace requesting he return all files and checks. Council said Attorney and Joe should sign.

Motion 3 – to approve the Resolution for the Tax Exemption for Disable Veteran for Ronald P. Roncosky 853-855 Main St.

Motion Randy Gyle.

Second Jim Mullin.

Roll call.

Jim Mullin	yes
Randy Gyle	yes
Dominick Panetta	yes

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Joe Rutkoski suggested getting a dumpster to get rid of the unusable items at Borough Building to make room to store the sled. Dominick said he will contact Mascaro to see how much they would charge for a dumpster.

CODE OFFICER REPORT

Henry Mleczynski reported he got an anonymous complaint about how some properties are bringing down the property values, asked if there is an ordinance that allows RV's to be parked off road on private property if there is a fence around it, other complaints 178 Broadhead high grass, 106 Woodland high grass, 120 Oak high grass, pool and fence, and Church of Christ never got a permit.

Motion by Joe Rutkoski to go into an Executive Session to discuss personnel at 8:25 p.m.

Motion by Joe Rutkoski to return to meeting from Executive at 8:40p.m.

Motion 6 – to hire Gloria Kijek as Borough Manager at \$480 biweekly 2days a week effective immediately. (Attorney will prepare Ordinance and Council will ratify at next meeting).

Motion Dominick Panetta.

Second Randy Gyle.

All in favor. Motion carried.

ADJOURNMENT

Motion by Jim Mullin.

Second Joe Rutkoski.

Adjourned at 8:45 p.m.

Respectfully Submitted,

Gloria Kijek, Secretary