

SUGAR NOTCH BOROUGH COUNCIL MEETING MINUTES

February 1, 2023

CALL TO ORDER/PLEDGE

The Sugar Notch Borough Council Meeting was called to order at 6:00 pm on Wednesday, February 1, 2023 at 892 Main St., Sugar Notch, PA. by President of Council Joe Rutkoski was followed by the Pledge of Allegiance.

ROLL CALL

PRESENT

David Balakier (on phone)
Jim Mullin
Randy Gyle
Dominick Panetta
Erin Frank
Henry Mleczynski
Joseph Rutkoski

ABSENT

ALSO PRESENT

Treasurer, Charles Cybuch
Attorney Logsdon
Secretary, Gloria Kijek

CITIZEN'S REPORT

Resident Sherlene Long, 745 Woodland – asked Council about paving road, smoke test for sewer smell and garbage sticker price and if residents can make payments. Attorney Logsdon updated on Multimodal Funding for paving and Casey Cawley sent draft letter to Borough to approve and send out to those residents that will need a sewer test. Dominick Panetta commented on the garbage sticker price that the Borough only received two bids and payments can not be made on garbage sticker.

Mr. Hernandez – said he talked to Erin Frank regarding Code Enforcement citation. Erin said Larry Frace is going to pull citation after Mr. Hernandez's pays the fine. Mr. Hernandez said he wrote two checks one to Sugar Notch and the other to Larry Frace.

Sean Richards – he submitted a zoning application and checking on Zoning Hearing date. Attorney Logsdon said the Zoning Hearing is Feb. 13 at 6 p.m.

Resident - complained about the garbage hauler throwing the garbage cans in the middle of the road. Police Chief said he can give them a citation for obstructing traffic.

Dominick Panetta said he will contact them about this first. Resident also complained that when the Road Dept. plows snow they only plow down the middle of the road not curb to curb. Randy Gyle said he will talk to Road guys about that. Joe Rutkoski said they have discussed making some roads one ways in the past to help with the plowing.

ENGINEER REPORT

Casey Cawley reported he is waiting for the announcement for the ARPA Funding to see if Broadhead Project will be approved and the Borough needs to advertise the RFP's for professional services for the Main St. project. Attorney Logsdon said he is preparing these RFP's. Casey also reported that there may be another grant available to get the match needed. Henry Mleczynski asked Casey if Borough can reappropriate these funds to another project and then have COG do this paving and then the handicap ramps don't have to be done. Casey said he was not sure and would have to look into this. Henry asked Casey about if he did the camera of sewers. Casey said yes and he sketched places

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of what must be replaced, and he will prepare the RFP info. to put Woodland Sewer Project out to bid. Casey also reported the Boroughs BPID that we have it but it needs to be reactivated by Joe Rutkoski, there is a Planning Meeting Feb.22 and he will send out the annual MS4 training video's.

CORRESPONDENCES

No correspondences at this time.

SECRETARY REPORT

Motion 1 – approve January 4, 2023, minutes.

Motion Dominick Panetta.

Second Erin Frank.

All in favor. Motion carried.

TREASURER REPORT

Motion 2 – approve Treasurer Report.

Motion Henry Mleczynski.

Second Randy Gyle.

All in favor. Motion carried.

POLICE CHIEF

Chief Doucette reported on the following: hiring another officer, reviewing and rewriting policy and procedures, looking into training for officers, received three quotes on ammunition, would like to buy 2 Glock for \$500 each, the new female officer would like to work 40 hours a week, County sent email about buying a RMS system and then municipalities can buy into it for a small amount and he would like to change Sugar Notch's Police patch. Dominick Panetta commented that he comes into the building 2 or 3 times a week and never sees any officers on duty. Joe Rutkoski said the church has a bunch of junk out. Chief said he will go tell them to clean it up, if they don't, he will cite them.

SOLICITOR

Attorney Logsdon reported on the following: Erin Frank will need to be on ballot this year and then in 2 years, explained the process for reducing Council from 7 to 5 members, would like Council's input on police policy he is working for next meeting the policy is to protect the Borough's budget when they invest in an officers equipment, uniforms and training and then officer leaves, roof contract has been signed and complete Charles has sent roof contractor a 50% deposit check, Feb. 22 at 6 p.m. is a Planning Commission Meeting, Borough owned lots will be put on MunciBid, he will send out link to all Council for the Teams meeting with April Hannon from PennDot to discuss Multimodule grant project, Resolution for the Borough Treasurer to pay bills electronically has been prepared and new Garbage Ordinance for Council to review.

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Motion 3 – approve the Resolution to allow the Borough Treasurer to pay the Borough bills electronically.

Motion Henry Mieczynski.

Second Randy Gyle.

All in favor. Motion carried.

COUNCIL REPORT

Council decided to continue this voting meeting at the beginning of the Work Session on February 15.

ADJOURNMENT

Motion Jim Mullin at 7:35 p.m.

Second Randy Gyle.

Respectfully Submitted,

Gloria Kijek, Secretary